

GUIDELINES FOR USE OF HARROW FACILITIES

Harrow Beijing is committed to safeguarding and promoting the welfare of children and young people and expects all staff and visitors to share this commitment.

We hope you have an enjoyable and rewarding time at Harrow Beijing and we appreciate very much the time you are giving to visiting and supporting our school. To allow our children to feel safe, we have produced these guidelines to protect all the members of the Harrow community.

SAFEGUARDING

Please do:

- Have your identification badge clearly visible at all times
- Be aware that verbal communication with students should be positive and appropriate
- Report any unacceptable behaviour from a member of the Harrow community
- Understand that contact with students outside of the school grounds may be considered inappropriate

Please don't:

- Enter any area of the school building unless directed by a member of staff
- Take photos or film students unless the school has given permission
- Instigate physical contact with students
- Respond to physical contact with students – please report any occurrence to a member of staff immediately if this occurs.
- Give/receive personal information to/from students

BEHAVIOR

- Food and drinks (other than water in an appropriate plastic container) are not permitted on the astroturf pitches, sports hall and pool area.
- Appropriate footwear must be worn on sporting surfaces to avoid injury to patrons and damage to school facilities.
- No person shall behave in such a manner as to jeopardize the safety and health of himself/herself and others. Such behavior, including abusive or profane language will be restricted from using the Harrow Facilities.
- Loitering will not be permitted in any of the Harrow Facilities.
- Boisterous, rough play, acrobatics, wrestling, improper conduct causing undue disturbances or any acts which would endanger any patron, using Harrow Facilities are prohibited.
- Smoking is not permitted indoors or on school property.

AGE & HEALTH/SAFETY RESTRICTIONS

- A guardian, parent, coach or supervisor must supervise any group or individual, under the age of 18, using Harrow Facilities.
- Individuals or groups organizing and holding events at Harrow Beijing accept responsibility for providing adequate first aid supplies, kit and treatment.
- Any person having a skin disease, sore or inflamed eyes, cold, nasal or ear discharge, communicable disease or who is wearing any kind of bandage or Band-Aid to cover an open (unhealed) wound will not be permitted in the pool.

CHANGING ROOMS

- Visitors must not enter and use, at any time, students' changing rooms.
- Individuals, 6 years of age or older, must change in the gender-appropriate room.
- Please leave valuables at home. The School cannot be responsible for personal property or valuables at any time.
- The use of cameras, video cameras or any device containing camera equipment of any kind is prohibited in all changing rooms and bathrooms.
- Use of changing room facilities is limited to patrons for the purpose of changing. Activities such as washing clothes, coloring hair, and other personal grooming activities are not permitted.

GENERAL RELEASE FOR USE OF HARROW BEIJING FACILITIES

The school's facilities, particularly sporting facilities, may be hired by Third Party Users (TPUs) and under these arrangements the School has no control over and assumes no liability for the conduct of individuals from TPUs.

I, as a TPU or official representative for a TPU, am providing this release to Harrow Beijing ("Harrow") and its affiliates, and to all of their employees, agents, officers, and directors.

This release is being given in connection with the use and participation of certain exercise equipment, the gym, climbing wall, outdoor sporting facilities and swimming pool (referenced as "Harrow Facilities") maintained by Harrow at Hegezhuang Village, Cuigezhuang Township, Chaoyang District, Beijing, People's Republic of China.

As a condition of use of such Harrow Facilities the TPU acknowledges that there are no known medical issues, which would disqualify individuals from using the Harrow Facilities.

Based on the foregoing, I, on behalf of myself, the TPU and all individuals associated with the TPU, hereby release and discharge Harrow from any claims, causes of action, costs and /or expenses, known or unknown, which I may have or could claim to have against Harrow relating to my use of the Harrow Facilities.

I understand that this release includes, but is not limited to, all claims for personal injury, damages and other consequences whether currently anticipated or not, arising or resulting from my use of the Harrow Facilities.

By signing below, I acknowledge that I have carefully read and fully understand the provisions of this release, and I am signing this release knowingly and voluntarily.

I agree that this release constitutes the total and complete understanding between TPUs and Harrow relating to the subject matter covered by this release.

Name: _____ Date: _____

On behalf of: _____

Signature: _____